

THURLESTONE PARISH COUNCIL

Agenda & Calling Notice

NOTICE OF THE NEXT MEETING:

THE ANNUAL MEETING OF THE PARISH COUNCIL

Venue:	Parish Hall, Thurlestone
Date:	11 th May 2026
Time:	7.30pm

Councillors, I hereby give you notice that the **Annual Meeting of the Parish Council** will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 30th May 2026

To: All Members of the Council

cc: South Hams District Council Ward Councillors & DCC Councillor

BUSINESS TO BE TRANSACTED

1. WELCOME AND PARISHIONERS OPEN FORUM

During the Public Open Forum: Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later date.

After the Public Open Forum: Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chair.

2. ELECTION OF CHAIRMAN

- a) To receive nominations and elect a Chair
- b) The newly elected Chair to sign the Declaration of Acceptance of Office

3. ELECTION OF VICE CHAIRMAN

- a) To receive nominations and elect a Vice Chair
- b) The newly elected Vice Chair to sign the Declaration of Acceptance of Office

4. COUNTY COUNCILLOR & DISTRICT COUNCILLOR REPORTS.

5. APOLOGIES

6. MINUTES OF PREVIOUS PARISH COUNCIL MEETING (13th April 2026)

7. DECLARATIONS OF INTEREST

8. REVIEW & ACCEPTANCE OF KEY POLICIES AND PROCEDURES (See Appendix A)

9. APPOINTMENT OF COUNCILLORS TO COMMITTEES/LEAD ROLES – Any changes to note

10. CLERKS REPORT

Toilet refurbishment, Road warden update, Community Assets

11. COUNCILLOR REPORTS ON AREAS OF RESPONSIBILITY AND BUSINESS TO BE DISCUSSED – TO INCLUDE:

- a. Footpaths and Police – Cllr Smyth
- b. Highways and VAS signs – Cllr Hadaway and Cllr Palmer
- c. Roadwardens
- d. Planning – Cllr Stone

12. PLANNING & ENFORCEMENT (RESPONSE DATES NOTED)

0972/26/HHO – Baidland, Downs Road, Thurlestone, TQ7 3NF. Householder planning application for proposed side extension, terrace and porch replacing the existing side extension & porch, changes to materials & roof detailing, addition of carport to existing garage. **21 May 2026.**

0914/26/VAR - The Paddocks, Cross Park, Thurlestone, TQ7 3LP. Application for variation of condition 2 (approved plans) of planning consent 0793/23/HHO. **13 May 2026.**

13. FINANCE & GOVERNANCE Receipts & Payments – Month 2

Accounts to pay on receipt of invoice – Payments to be made during the year upon receipt of invoice or direct debit notification:

- PWLB lending facility – loan repayments twice a year at £3,107.55.
- Clerk's Salary monthly payments
- Direct Debits monthly to Pennon Water and EDF for water and electricity to Public Toilets and Landing Site.
- Julian Lee for parish maintenance.
- Subscriptions for SCRIBE accounts on a monthly basis
- membership of DALC, NALC and SLCC.
- Thurlestone Village Hall hire – £12 per session.
- Annual donation to Church £300

Approval of Payment made to Karris for refurbishment of toilets. £8267.35 + VAT. HMRC NI Payments £28.47

Governance: Annual insurance renewal quote - £1,555.46.

14. NEXT MEETINGS

- **Monday, 1st June 2026**, ANNUAL MEETING OF THE PARISH. 7.00 pm
- **Monday, 8th June 2026** –Parish Council Meeting 7.30 pm
- **Monday, 6th July 2026** – Parish Council Meeting, 7.30 pm
- **Monday, 3rd August 2026** – Parish Council Meeting 7.30 pm

Signed: *Helen Leather* Clerk to Thurlestone Parish Council