

THURLESTONE PARISH COUNCIL
<https://thurlestoneparishcouncil.gov.uk/>

Approved Minutes of Parish Council Meeting on 2nd June 2025

Date: 12th May 2025	Venue & Time: Thurlestone Parish Hall, 19.30 hrs	
Present: Cllr Rosa Lewis (in the Chair) Cllr Gill Stone Cllr Eric Palmer Cllr Mike Hodges Cllr Nigel Hadaway Cllr David Smyth	In Attendance: Helen Leather (Parish Clerk) SHDC Cllr Mark Long SHDC Cllr Sam Dennis Parishioners/guests: 12	Apologies: DCC Cllr Louise Wainright

REPORT IT:

Potholes: Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roads-and-transport/report-a-problem/report-a-pothole/report-a-pothole-form/>

To report: Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

<https://www.southhams.gov.uk/report-it>

It takes two minutes to report a problem, please help keep our community beautiful.

16. OPEN FORUM

No comments

17. COUNTY COUNCILLOR REPORT

Email DCC Cllr Louise Wainwright: louise.wainwright@devon.gov.uk

Cllr Louise Wainwright sent apologies

18. DISTRICT COUNCILLOR REPORTS.

Email Cllr Samantha Dennis: samantha.dennis@swdevon.gov.uk

Email Cllr Mark Long: cllr.mark.long@southhams.gov.uk

Further to the Councillor reports at the Annual Parish Meeting there were no updates.

19. APOLOGIES

DCC Cllr Louise Wainright

20. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 12th May 2025 were approved and signed and initialled by the Chair.

21. DECLARATIONS OF INTEREST

None were received.

22. CLERK'S REPORT

- A reminder that the Bantham Swoosh takes place on Saturday, 12th July 2025 and road restrictions will be in place 04.30 – 13.30. Details and maps can be found on the Parish Council website (<https://thurlestoneparishcouncil.gov.uk/>) and the Parish Council Facebook page and the Thurlestone Noticeboard Facebook page.
- Paul Martin has kindly agreed to help restore the benches that need work.
- The external drains at the Public Toilets are blocked and overflowing. A vacuum lorry has been booked to clear them on Friday, 6th June 2025

23. COUNCILLOR REPORTS ON AREAS OF RESPONSIBILITY AND BUSINESS TO BE DISCUSSED –

- a) Footpaths update. Cllr Smyth gave an update on Schedule 14. He had written to Emily Spurway, Public Rights of Way Officer at Devon County Council for clarification. She had responded to say that DCC has invited the three affected landowners to enter into a creation agreement under Section 25 of the Highways Act 1980. This agreement would establish a new public footpath along the route D–B–C, which has longstanding use and minimal impact on the land. If successful, the agreement would be signed by all parties, advertised locally, and the path would become a permanent public right of way. If the landowners decline, the council will proceed with a modification order to formalize the footpaths. This process is more complex, involving statutory consultees, public objections, and potential inquiry by the Planning Inspectorate. The landowners have three months to agree, or the modification order will be issued within six months. Councillors agreed that the next step to take would be to escalate the situation to DCC and Cllr DS will draft a letter.
- b) Road hotspots, Pot Holes and Yellow Line updates - Cllr Hadaway. Cllr Hadaway has written to DCC Cllr LW about the issues and is awaiting a response.
- c) Two Black litter bins 1 Bantham, 1 Thurlestone. SDC Cllr ML announced that the two waste bins in Thurlestone will be replaced with large black bins which will hopefully relieve the overflowing problems. He is still waiting to hear about the extra bin needed in West Buckland. Cllr Hadaway reported that he has designed a QR code sticker that be stuck on the bins, the QR code will take the user direct to the SHDC Report it page. So if the bins are overflowing members of the public can use their mobiles and the QR code to report the problem immediately. All agreed this was a great idea and to proceed.
- d) Enforcement of illegal parking. Cllr Lewis reported there have problems with parking on double yellow lines outside the Village Inn which is making access up the side road impossible. This will be raised with Highways and DCC Cllr LW.

24. PLANNING & ENFORCEMENT (RESPONSE DATES NOTED)

Full details of all applications and Thurlestone Parish responses please visit the South Hams District Council planning portal at:

<https://southhams.planning-register.co.uk/Disclaimer?returnUrl=%2F>

1182/25/FUL - Land at SX 680 433, (Court Park Farm), Thurlestone. Erection of farm shop (Use Class E) & parking to include the provision of a community car park & with associated works.
30/05/2025 – Councillors discussed the application, but they had also requested additional information and a further site visit for clarification. Cllrs agreed that more time was needed to consider the additional information received. An extension until 6th June 2025 for comments had been agreed with the Planning Authority, and councillors will ratify their decision at the next meeting on 7th July 2025.

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1407/25/TPO - Grove Cottages West Buckland TQ7 3AG. T1: Field Maple - reduce height by 2m cutting no greater than 50mm, crown lift over road to 4.5m from ground level, batch on all sides, cutting no greater than 50mm, reduce lateral growth by 1m on all sides cutting no greater than 30mm. For highway clearance, tree outgrowing root stock, risk of failure. **11/06/2025. TPC Support.**

SOUTH HAMS DISTRICT COUNCIL DECISIONS:

- **1166/25/VAR - 1 Wingfield, Thurlestone, TQ7 3TE. Approved**
- **RE: Appeal Reference: APP/K1128/W/25/3360028 – Not Yet Decided**

25. FINANCE & GOVERNANCE Receipts & Payments – Month 3

It was agreed to pay the following payments:

- Clerk's Salary.
- Cllr NH expenses for VE Day - £295.79
- Julian Lee parish maintenance.
- Thurlestone Village Hall hire Invoice 2910 – £30.

30 May 2025 (2025-2026)

Thurlestone Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/05/2025		
	Cash in Hand 01/04/2025		52,675.35
	ADD Receipts 01/04/2025 - 30/05/2025		23,878.39
	SUBTRACT Payments 01/04/2025 - 30/05/2025		76,553.74
			10,139.09
A	Cash in Hand 30/05/2025 (per Cash Book)		66,414.65
	Cash in hand per Bank Statements		
	Petty Cash 30/06/2024	0.00	
	Current Account 30/05/2025	36,744.40	
	Deposit Account 30/05/2025	29,670.25	
			66,414.65
	Less unrepresented payments		
	Plus unrepresented receipts		66,414.65
	Adjusted Bank Balance		66,414.65
B			
	A = B Checks out OK		

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Thurlestone Parish Council
Summary of Receipts and Payments
 All Cost Centres and Codes

30 May 2025 (2025-2025)

Administration

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Salary				7,000.00	931.22	6,068.78	6,068.78 (86%)
2 HMRC		1,344.63	1,344.63				1,344.63 (N/A)
3 Hall Hire				384.00	24.00	360.00	360.00 (93%)
4 Stationery & Admin				1,500.00		1,500.00	1,500.00 (100%)
5 Training				700.00		700.00	700.00 (100%)
6 Insurance				1,600.00	1,451.80	148.20	148.20 (9%)
16 ICO Subscription				35.00		35.00	35.00 (100%)
17 DALC Subscription				400.00	302.99	97.01	97.01 (24%)
18 SLCC Subscription				75.00	75.00		(0%)
19 Internal/External Audits				500.00	190.00	310.00	310.00 (62%)
24 PAYE Annl Subscription				120.00		120.00	120.00 (100%)
25 Website				1,500.00		1,500.00	1,500.00 (100%)
28 Election Recharge				190.00		190.00	190.00 (100%)
33 SCRIBE				500.00		500.00	500.00 (100%)
34 Climate & Ecology							(N/A)
38 Travel Expenses							(N/A)
47 Bank Charges	228.00		-228.00	51.00	8.50	42.50	-185.50 (-66%)
SUB TOTAL	228.00	1,344.63	1,116.63	14,666.00	2,883.61	11,671.49	12,888.12 (86%)

Grounds Maintenance

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
13 Grass & Hedge cutting				4,000.00		4,000.00	4,000.00 (100%)
SUB TOTAL				4,000.00		4,000.00	4,000.00 (100%)

Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20 Precept	44,934.00	22,467.00	-22,467.00				-22,467.00 (-50%)
21 Bank Gross Interest	18.00	42.76	24.76				24.76 (137%)
22 HMRC Refund	1,376.45		-1,376.45				-1,376.45 (-100%)
30 REFUND							(N/A)
31 Localities Grant	500.00		-500.00				-500.00 (-100%)
45 P3 Funding Income	700.00		-700.00				-700.00 (-100%)
SUB TOTAL	47,628.46	22,609.76	-25,018.69				-25,018.69 (-52%)

Loan Repayment Parish Hall

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
7 Loan Repayments				6,215.21	3,107.55	3,107.66	3,107.66 (50%)

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26. NEXT MEETINGS

7th July 2025.

4th August 2025

1st September 2025

27. CLOSE OF MEETING

The meeting closed at 08.09 pm

Signed as a true record:

Print Name: **Date:**

Agenda Items and Updates; where possible please submit to the Clerk one week prior to the meeting to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

Distribution List: Thurlestone Parish Councillors. For Information to: County Cllr L Wainright, South Hams District Council Salcombe & Thurlestone Ward Councillors, Thurlestone Parish Website:
<https://www.thurlestoneparish.co.uk/>