

Date: 3rd February 2025	Venue & Time: Thurlestone Parish Hall, 19.30 hrs	
Present: Cllr Rosa Lewis (in the Chair) Cllr Gill Stone Cllr Nigel Hadaway Cllr Eric Palmer Cllr Mike Hodges	In Attendance: SHDC Cllr Mark Long Helen Leather (Parish Clerk) Parishioners/guests: 11	Apologies: DCC Cllr Rufus Gilbert SHDC Cllr Sam Dennis Cllr David Smyth

REPORT IT:

Potholes: Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roads-and-transport/report-a-problem/report-a-pothole/report-a-pothole-form/>

To report: Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

<https://www.southhams.gov.uk/report-it>

It takes two minutes to report a problem, please help keep our community beautiful.

Cllr Lewis informed the meeting of the sad news of Nigel Hurrell's death. She wanted to acknowledge how much he did for this Council and what a decent member of our community was. So very, very sad news indeed.

374. OPEN FORUM

A MOP spoke about the Island View play area and that there was a lot of dog mess in the area and the signs saying no dogs had disappeared. The clerk will order two new signs.

375. COUNTY COUNCILLOR & DISTRICT COUNCILLOR REPORTS.

Email Cllr Rufus Gilbert: rufus.Gilbert@devon.gov.uk

Email Cllr Samantha Dennis: samantha.dennis@swdevon.gov.uk

Email Cllr Mark Long: cllr.mark.long@southhams.gov.uk

SHDC Councillor Mark Long

Cllr Long reported that there had been no further announcements from DCC or SHDC on local government reform. There is concern about how much the reorganisation will fall on parish and town councils to provide extra discretionary services such as public toilets. No news yet on whether the Council elections due to be held in May will be postponed. The Brewery Quay appeal will be held on 18th March, with 25th February last date to submit comments.

Cllr Long had looked at the positions of the dog bin in West Buckland and felt that the current position was best place – it's visible and within walking distance of the village heading towards Bantham. He suggested if a bin was needed in Bantham then speak to the estate, who already have a number of bins in the area and could maybe add one more to their rounds. Cllr Lewis noted that there were no black rubbish bins anywhere in the parish, and Cllr Long said we would investigate if it was possible to install some next to the dog bins.

376. APOLOGIES

Apologies were received from SHDC Dennis and Cllr Smyth.

377. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 6th January 2025 were approved and signed and initialled by the Chair.

378. DECLARATIONS OF INTEREST

None were received.

379. CLERK'S REPORT

- Website update. Councillor's pointed out text was too small in some areas. Will amend.
- Parish Paths P3 funding had finally been paid by DCC and TPC had received the monies for the last 3 years.

380. COUNCILLOR REPORTS ON AREAS OF RESPONSIBILITY AND BUSINESS TO BE DISCUSSED:

- a) Dark Skies leaflet update – Cllr Hodges was pleased to announce the leaflet had been printed and showed the meeting the finished printed copy. The clerk thanked Cllr Mark Long for agreeing to pay for the printing of the leaflet from the Localities grant. All Councillors expressed their thanks to Cllr Long, and everyone thanked Cllr Hodges for producing such a fabulous and useful leaflet. It will be sent to other parishes if they wish to adapt it. The leaflet will be distributed to every house in the parish, to all the local architects and holiday companies, and copies will be sent to the shop, hotel and pubs.
- b) VE DAY Celebrations. Cllr Stone reported that the Parish Hall are still investigation what size marquee to hire and how much to charge people for a ticket so that the parish hall know in advance how many guests to cater for. Cllr Hadaway had agreed to take on the organisation of the beacon/bonfire lighting on VE day, and will investigate the different options available. Cllr Long said he was happy to donate £500 from his localities grant to the celebration costs, and all Councillors thanked him.
- c) Footpaths update – Cllr Lewis reported that the committee meeting to decide on Schedule 14 footpath to Dixons quay will be held on 6th March in Exeter. Councillors from TPC will be attending along with Graham Gilbert who has undertaken so much work for the parish on this.
- d) Leaf problem on road in West Buckland. Cllr Palmer had spoken to the owner of Clanacombe and it had been agreed that Cllr Palmer would clear up all the debris on the road and the owner will then dispose of it. The overhanging tree on the same road had been deemed safe by the owner, but councillors expressed concerns over it. Road Sweeping hotspots, Pot Holes and Yellow Line requirements – Cllr Hadaway reported that lots of the problems he had reported had now been dealt with. He noted that many more problems were being reported on the DCC map and was pleased that parishioners were using the reporting process. JL had cleared lots of debris from the ditches and gullies as well, which had been a great help. It was noted that the lines outside the Sloop in Bantham were no longer visible and this was a hazard. Cllr Hadaway will contact Adam Keay at DCC about this.
- e) White Paper on Devolution. Cllr Lewis suggested that all councillors read up on the proposals as much as possible and they can then meet informally to discuss a parish response.

381. PLANNING & ENFORCEMENT (RESPONSE DATES NOTED)

Full details of all applications and Parish Council responses can be found by entering the reference number on the South Hams District Council planning portal

<https://apps.southhams.gov.uk//planningsearchmvc>

- **4030/24/HHO – Onnalea, Bantham, TQ7 3AR.** Householder application for erection of carport to replace existing garage. 13 February 2025. **Thurlestone Parish Object.**
- **3850/24/VAR - Development Site At Sx 686 436, Thurlestone.** Application for variation of conditions 3 (landscaping scheme) & 4 (telecoms poles) of planning consent 3321/20/FUL. 13 February 2025. **Thurlestone Parish Council support but with comments over time constraint.**
- **0158/25/HHO - 1 Wingfield, Thurlestone, TQ7 3TE.** Householder application for single storey extension to dwelling. 26 February 2025. **No decision – site visit planned.**
- **3555/24/CLB - Bay Tree Cottage Thurlestone TQ7 3NJ.** Certificate of Lawfulness for proposed works to a listed building for replacing chimney pot. **Thurlestone Parish Council Support.**
- **3935/24/HHO – Splinters, Ilbert Road, Thurlestone, TQ7 3NY.** Householder application for extension to ground floor with terrace over & alterations to external appearance of dwelling. **Ratification of Decision – application now withdrawn.**
- **3725/24/HHO – Albemar, Ilbert Road, Thurlestone, TQ7 3NY.** Householder application for proposed rear extension to existing outbuilding. **Ratification of Decision. Thurlestone Parish Council no objection but do have comments.**

SOUTH HAMS DISTRICT COUNCIL DECISIONS:

- **3868/24/FUL - Thurlestone Hotel, Thurlestone, TQ7 3NN.** Under Consideration.
- **3270/24/HHO - 10 Parkfield, Thurlestone, TQ7 3NW.** Under Consideration.
- **3566/24/VAR - Kinnasea, 25 Eddystone Road, Thurlestone, TQ7 3NU.** Refused.

382. FINANCE & GOVERNANCE Receipts & Payments – Month 10

It was agreed to pay Clerk's Salary. Thurlestone Parish Hall – Jan Invoice - £12.00. Parish Online – website registration, building website, domain name hosting £1,069.44. Justin Lee for works done in January 2025.

Governance. The clerk will send suggested dates for the annual review and salary review.

Thurlestone Parish Council
Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/01/2025)

Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
								+/- Under/over spend
1	Salary				7,000.00	4,656.10	2,343.90	2,343.90 (33%)
2	HMRC							(N/A)
3	Hall Hire				384.00	120.00	264.00	264.00 (68%)
4	Stationery & Admin				1,500.00		1,500.00	1,500.00 (100%)
5	Training				700.00		700.00	700.00 (100%)
6	Insurance				1,600.00	1,178.67	421.33	421.33 (26%)
16	ICO Subscription				35.00	35.00		(0%)
17	DALC Subscription				292.00	293.00	-1.00	-1.00 (-0%)
18	SLCC Subscription				60.00	148.00	-88.00	-88.00 (-146%)
19	Internal/External Audits				500.00	390.00	110.00	110.00 (22%)
24	PAYE Annl Subscription				120.00		120.00	120.00 (100%)
25	Website				1,000.00	200.03	799.97	799.97 (80%)
28	Election Recharge				190.00	122.70	67.30	67.30 (35%)
33	SCRIBE				500.00	417.60	82.40	82.40 (16%)
34	Climate & Ecology							(N/A)
38	Travel Expenses							(N/A)
SUB TOTAL					13,881.00	7,561.10	6,319.90	6,319.90 (45%)

Grounds Maintenance

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
								+/- Under/over spend
13	Grass & Hedge cutting				2,500.00	1,895.00	605.00	605.00 (24%)
SUB TOTAL					2,500.00	1,895.00	605.00	605.00 (24%)

Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
								+/- Under/over spend
20	Precept	35,947.00	35,947.00					(0%)
21	Bank Gross Interest	18.00	255.72	237.72				237.72
22	HMRC Refund	1,376.45	3,310.68	1,934.23				1,934.23 (140%)
30	REFUND							(N/A)
31	Localities Grant	500.00		-500.00				-500.00 (-100%)
45	P3 Funding Income		1,985.00	1,985.00				1,985.00 (N/A)
SUB TOTAL		37,841.45	41,498.40	3,656.95				3,656.95 (9%)

Loan Repayment Parish

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
								+/- Under/over spend
7	Loan Repayments				6,215.10	6,215.10		(0%)
SUB TOTAL					6,215.10	6,215.10		(0%)

THURLESTONE PARISH COUNCIL

Approved Minutes of Parish Council Meeting on 3rd February 2025

Thurlestone Parish Council Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/01/2025)

Parish Events & Activities

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
23 Platinum Jubilee							(N/A)
27 Wreaths				50.00	25.00	25.00	25.00 (50%)
37 Coronation Event				300.00	322.00	-22.00	-22.00 (-7%)
43 Church Donation				300.00	1,500.00	-1,200.00	-1,200.00 (-400%)
44 Grants Donation					100.00	-100.00	-100.00 (N/A)
46 Climate							(N/A)
SUB TOTAL				650.00	1,947.00	-1,297.00	-1,297.00 (-199%)

Public Toilets & DAAT

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
8 DAAT Electricity				320.00	235.67	84.33	84.33 (26%)
9 Public Toilets Water				2,000.00	101.60	1,898.40	1,898.40 (94%)
10 Public Toilets Electricity				900.00	382.49	517.51	517.51 (57%)
11 Public Toilets Cleaning				4,500.00	3,496.43	1,003.57	1,003.57 (22%)
12 Public Toilet				2,000.00	260.00	1,740.00	1,740.00 (87%)
42 DAAT Repairs					616.71	-616.71	-616.71 (N/A)
SUB TOTAL				9,720.00	5,092.90	4,627.10	4,627.10 (47%)

Repairs & Maintenance

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
15 Speed Signs				300.00		300.00	300.00 (100%)
26 Phone Box Maintenance &				300.00	33.40	266.60	266.60 (88%)
29 Asset Repairs				1,500.00		1,500.00	1,500.00 (100%)
39 DAAT							(N/A)
40 Defibrillator Repair					76.32	-76.32	-76.32 (N/A)
41 P3 Funding Income							(N/A)
SUB TOTAL				2,100.00	109.72	1,990.28	1,990.28 (94%)
NET TOTAL	37,841.45	41,498.40	3,656.95	35,066.10	22,820.82	12,245.28	
V.A.T.					1,256.43		
GROSS TOTAL		41,498.40			24,077.25		

383. NEXT MEETINGS

3rd March 2025, 7th April 2025, 12th May 2025, 2nd June 2025, 7th July 2025.

384. CLOSE OF MEETING

The meeting closed at 09.00 pm

Signed as a true record:

Print Name: Date:

Agenda Items and Updates; where possible please submit to the Clerk one week prior to the meeting to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

Distribution List: Thurlestone Parish Councillors. For Information to: County Cllr R Gilbert, South Hams District Council Salcombe & Thurlestone Ward Councillors, Thurlestone Parish Website: <https://www.thurlestoneparish.co.uk/>