

Date: 3rd March 2025	Venue & Time: Thurlestone Parish Hall, 19.30 hrs	
Present: Cllr Rosa Lewis (in the Chair) Cllr Gill Stone Cllr Nigel Hadaway Cllr Eric Palmer Cllr Mike Hodges Cllr David Smyth	In Attendance: SHDC Cllr Sam Dennis Helen Leather (Parish Clerk) Parishioners/guests: 11	Apologies: DCC Cllr Rufus Gilbert SHDC Cllr Mark Long

REPORT IT:

Potholes: Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roads-and-transport/report-a-problem/report-a-pothole/report-a-pothole-form/>

To report: Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

<https://www.southhams.gov.uk/report-it>

It takes two minutes to report a problem, please help keep our community beautiful.

385. OPEN FORUM

No comments

386. COUNTY COUNCILLOR & DISTRICT COUNCILLOR REPORTS.

Email Cllr Rufus Gilbert: rufus.Gilbert@devon.gov.uk

Email Cllr Samantha Dennis: samantha.dennis@swdevon.gov.uk

Email Cllr Mark Long: cllr.mark.long@southhams.gov.uk

SHDC Councillor Mark Long

Cllr Long had sent an email to the council in his absence which contained a joint statement from District Councils, which is an interim update on steps that the District and Borough Councils have been discussing on the Local Government Reforms. He noted it was important that Parish Councillors take the opportunity to attend the Parish briefing (scheduled for 27th March) which will provide an opportunity for the Leader and Chief Executive to update you on the proposal and to address any questions they may have.

SHDC Councillor Sam Dennis

Regarding Devolution, it is fully expected that there will be more pressure for Towns and Parishes to accept an additional number of services, this will ultimately impact on the budgeting and staffing of local areas. There is lots of discussion by SHDC with neighbouring districts and DCC is coming up with it's own proposal, but ultimately it will be a government decision. It's likely that there will be elections in 2027 for a new unitary authority.

It has been confirmed that the Devon County Council elections will be proceeding in May 2025. Cllr Dennis will be standing as the Conservative Candidate as Cllr Gilbert will be retiring.

A briefing had been held with South Devon and Dartmoor Community Safety Partnership (CSP) last week and Cllr Dennis had wanted to clarify the procedure for reporting antisocial behaviour. TPC has a police community liaison officer the area, who is the first port of call.

At full council meeting, Cllr Dennis had questioned the removal of the funding for flooding and also the fact that they have identified extra personnel capacity would be needed to enforce the 200% council tax on second home.

387. APOLOGIES

DCC Cllr Rufus Gilbert and SHDC Mark Long.

388. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 3rd February 2025 were approved and signed and initialled by the Chair.

389. DECLARATIONS OF INTEREST

None were received.

390. CLERK'S REPORT

- Please can councillors supply a short bio for the new website.
- Garden waste subscriptions are now open for the new subscription year, with collections beginning on 1 April 2025 through to 31 March 2026. If you register before midnight 31 March 2025 you can access the early bird discounted rate of £65 available from 3 February 2025 to 31 March 2025. This is for the period of collection beginning 1 April 2025. You will be ready to use the service for the new subscription period. If you register on or after 1 April 2025 the standard rate of £68 will apply to all renewals and new subscriptions. If you do not register before this date, there may be a delay with your first collection. You may not be ready for the start of the new subscription period. To subscribe or renew your subscription please visit the link <https://waste.southhams.gov.uk/gardenwaste>

391. COUNCILLOR REPORTS ON AREAS OF RESPONSIBILITY AND BUSINESS TO BE DISCUSSED:

- a) VE DAY Celebrations. Cllr Stone informed the meeting that two events will be held to celebrate VE Day.
 - I. 4th May will be a tea dance with a 24 piece jazz band held in the Parish Hall. There will be a marquee in the car park. Thurlestone Hotel have very kindly offered to provide cream teas and a welcome drink of prosecco. The Bus on the Green will be serving fish and chips in the evening. If anyone has any spare bunting or supplies that might be useful for the celebration please contact Cllr Gill Stone.
 - II. 8th May will be the lighting of the beacon. Cllr Palmer had spoken to the Bantham Estate who have kindly agreed that a beacon can be lit on the top field. Cllr Palmer and Hadaway will organise the building of the bonfire and safety measures.
- b) Footpaths update – Cllr Smyth has walked all the paths over the last week and found 4 areas that need attention. He and the Clerk will meet next week to complete the forms for the P3 funding for 25/26 financial year. The hearing re. Schedule 14 footpath to Dixons quay will be held on 6th March in Exeter. Councillors from TPC will be attending along with Graham Gilbert who has undertaken so much work for the parish on this. Cllr Smyth will also raise the issue of illegal parking in the village in the summer months with the local police liaison officer

- c) Road Hotspots. Cllr Hadaway will check over next week to see if all the problems he had logged on the DCC highways map had been repaired. Cllr Palmer mentioned that the white road markings on the road by The Sloop were illegible. Cllr Hadaway will chase up with Adam Keay, Highways officer at DCC.
- d) White paper on devolution. TPC had submitted their comments on Devolution to DALC – see Appendix A.
- e) Parish Spring Clean up – a nationwide initiative takes place from 21st March to 6th April. Cllr Lewis requested any volunteers who wanted to take part should contact her.
- f) Speed Options VAX. Adam Keay, Neighbourhood Highways Officer at DCC had sent an email to update TPC with the results of the latest Speed Compliance Action Review Forum (SCARF) meeting. results of monitoring in the parish had been returned to the Neighbourhood Team in January. The average speeds were found to be 27 & 28 mph (southbound/northbound) while the 85th percentile speeds were found to be 35 mph in both directions. The accident database was analysed and there were found to be no recorded accidents in the last five years of validated road safety data. Although the SDR speed data were slightly non-compliant (high 85% speeds) with the 30mph speed limit, the SCARF Team agreed that, based on there being no collision history, no further action should be taken. The clerk will write to AK to see if the parish are able to purchase their own VAX monitor for the parish.
- g) Two black litter bins – 1 for Bantham, 1 for Thurlestone. Cllr Dennis agreed to look into this in the absence of Cllr Long.
- h) An extra dog bin in Bantham – ongoing discussions.
- i) Repairs to Benches. The benches that belong to TPC need varnishing and sprucing up. The Clerk will speak to the Lengthsman, JL, to see if he can undertake some maintenance work on them.
- j) Avon River Champions possible presentation. It was decided not to pursue this at the current time.

392. PLANNING & ENFORCEMENT (RESPONSE DATES NOTED)

Full details of all applications and Parish Council responses can be found by entering the reference number on the South Hams District Council planning portal

<https://apps.southhams.gov.uk//planningsearchmvc>

- **0158/25/HHO - 1 Wingfield, Thurlestone, TQ7 3TE.** Householder application for single storey extension to dwelling. **26 February 2025.** Ratification of decision. **Thurlestone Parish Object.**
- **0220/25/LBC - Cob Cottage, Thurlestone, TQ7 3NJ.** Listed Building Consent for external & internal alterations to cottage, to existing outbuilding to rear and new ancillary building. **20th March 2025. Site Visit planned.**
- **0219/25/HHO - Cob Cottage, Thurlestone, TQ7 3NJ.** Householder application for external & internal alterations to cottage & new ancillary building at rear. **27th March 2025. Site Visit planned.**
- **0147/25/HHO – Splinters, Ilbert Road, Thurlestone, TQ7 3NY.** Householder application for extension to ground floor with green roof over & retention of existing balcony & alterations to external appearance of dwelling. **18th March 2025. Thurlestone Parish Support but with some concerns.**
- **3611/24/CLP - Edgecombe House, West Buckland, TQ7 3AQ.** Certificate of lawfulness for proposed rear single storey extension of existing kitchen. Cllr Stone will ask agent for further details before decision.
- **0303/25/HHO - West Seacombe, Ilbert Road, Thurlestone, TQ7 3NY.** Householder application for single storey front extension, internal alterations to existing dwelling & alterations to existing access & parking. **27 March 2025.** Cllr Stone will ask agent about parking area and turning circle dimensions. If appropriate TPC Support.

- **0477/25/CLE - The Paddocks, Cross Park, Thurlestone, TQ7 3LP.** Certificate of lawfulness for existing use for commencement of works approved by planning consent 0793/23/HHO. **Thurlestone Parish Support.**

SOUTH HAMS DISTRICT COUNCIL DECISIONS:

- **3868/24/FUL - Thurlestone Hotel, Thurlestone, TQ7 3NN.** Under Consideration.
- **3270/24/HHO - 10 Parkfield, Thurlestone, TQ7 3NW.** Under Consideration.
- **4030/24/HHO – Onnalea, Bantham.** Under Consideration.
- **3850/24/VAR - Development Site At Sx 686 436, Thurlestone.** Approved.
- **0158/25/HHO - 1 Wingfield, Thurlestone, TQ7 3TE.** Under Consideration.
- **3555/24/CLB - Bay Tree Cottage Thurlestone TQ7 3NJ.** Approved.
- **3725/24/HHO – Albemar, Ilbert Road, Thurlestone, TQ7 3NY.** Approved.

393. FINANCE & GOVERNANCE Receipts & Payments – Month 11

Accounts to pay –Clerk's Salary. Thurlestone Parish Hall – Feb Invoices - £18.00.

Thurlestone Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 28/02/2025		
	Cash in Hand 01/04/2024		38,091.42
	ADD Receipts 01/04/2024 - 28/02/2025		41,798.18
	SUBTRACT Payments 01/04/2024 - 28/02/2025		79,889.58 26,533.25
	Cash in Hand 28/02/2025 (per Cash Book)		53,356.33
B	Cash in hand per Bank Statements		
	Petty Cash 28/02/2025	0.00	
	Current Account 28/02/2025	25,095.15	
	Deposit Account 28/02/2025	28,261.18	
			53,356.33
	Less unrepresented payments		
			53,356.33
	Plus unrepresented receipts		
	Adjusted Bank Balance		53,356.33
	A = B Checks out OK		

Thurlestone Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

3 March 2025 (2024-2025)

Administration

Code Title	Receipts			Payments			Net Position	
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
1Salary				7,000.00	5,121.71	1,878.29	1,878.29	(26%)
2HMRC								(N/A)
3Hall Hire				384.00	132.00	252.00	252.00	(65%)
4Stationery & Admin				1,500.00		1,500.00	1,500.00	(100%)
5 Training				700.00		700.00	700.00	(100%)
6 Insurance				1,800.00	1,178.67	421.33	421.33	(26%)
16ICO Subscription				35.00	35.00			(0%)
17DALC Subscription				292.00	293.00	-1.00	-1.00	(-0%)
18SLCC Subscription				60.00	148.00	-88.00	-88.00	(-146%)
19Internal/External Audits				500.00	390.00	110.00	110.00	(22%)
24PAYE Annl Subscription				120.00		120.00	120.00	(100%)
25Website 28Election				1,000.00	1,091.23	-91.23	-91.23	(-9%)
Recharge 33SCRIBE				190.00	122.70	67.30	67.30	(35%)
34Climate & Ecology				500.00	417.60	82.40	82.40	(16%)
38Travel Expenses								(N/A)
								(N/A)
SUB TOTAL				13,881.00	8,929.91	4,951.09	4,951.09	(35%)

Grounds Maintenance

Code Title	Receipts			Payments			Net Position	
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
13Grass & Hedge cutting				2,500.00	2,130.00	370.00	370.00	(14%)
SUB TOTAL				2,500.00	2,130.00	370.00	370.00	(14%)

Income

Code Title	Receipts			Payments			Net Position	
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
20Precept	35,947.00	35,947.00						(0%)
21Bank Gross Interest	18.00	280.48	262.48				262.48	(1458%)
22HMRC Refund	1,376.45	3,310.68	1,934.23				1,934.23	(140%)
30REFUND								(N/A)
31Localities Grant	500.00	275.00	-225.00				-225.00	(-45%)
45P3 Funding Income		1,985.00	1,985.00				1,985.00	(N/A)
SUB TOTAL	37,841.45	41,798.16	3,956.71				3,956.71	(10%)

Loan Repayment Parish Hall

Code Title	Receipts			Payments			Net Position	
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
7Loan Repayments				6,215.10	6,215.10			(0%)
SUB TOTAL				6,215.10	6,215.10			(0%)

Thurlestone Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

3 March 2025 (2024-2025)

Parish Events & Associated

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
23Platinum Jubilee							(N/A)
27Wreaths				50.00	25.00	25.00	25.00(50%)
37Coronation Event				300.00	322.00	-22.00	-22.00(-7%)
43Church Donation				300.00	1,500.00	-1,200.00	-1,200.00(-400%)
44Grants Donation					100.00	-100.00	-100.00(N/A)
46Climate					275.00	-275.00	-275.00(N/A)
SUB TOTAL				650.00	2,222.00	-1,572.00	-1,572.00 (-241%)

Public Toilets & DAAT

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
8DAAT Electricity				320.00	278.91	41.09	41.09 (12%)
9Public Toilets Water				2,000.00	385.79	1,614.21	1,614.21(80%)
10Public Toilets Electricity				900.00	426.57	473.43	473.43(52%)
11Public Toilets Cleaning				4,500.00	3,496.43	1,003.57	1,003.57(22%)
12Public Toilet Repairs/Maintenano				2,000.00	260.00	1,740.00	1,740.00(87%)
42DAAT Repairs					616.71	-616.71	-616.71(N/A)
SUB TOTAL				9,720.00	5,464.41	4,255.59	4,255.59 (43%)

Repairs & Maintenance

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
15Speed Signs				300.00		300.00	300.00 (100%)
26Phone Box Maintenance & Upke				300.00	33.40	266.60	266.60(88%)
29Asset Repairs				1,500.00		1,500.00	1,500.00(100%)
39DAAT							(N/A)
40Defibrillator Repair					76.32	-76.32	-76.32 (N/A)
41P3 Funding Income							(N/A)
SUB TOTAL				2,100.00	109.72	1,990.28	1,990.28 (94%)

Summary

NET TOTAL	37,841.45	41,798.16	3,956.71	35,086.10	25,071.14	9,994.96	13,951.87 (19%)
V.A.T.					1,462.11		
GROSS TOTAL		41,798.16			26,533.25		

394. NEXT MEETINGS

7th April 2025, 12th May 2025 – Parish Meeting and AGM, 21st May – Annual Parish Meeting, 2nd June 2025, 7th July 2025.

395. CLOSE OF MEETING

The meeting closed at 09.03 pm

Signed as a true record:

Print Name: Date:

Agenda Items and Updates; where possible please submit to the Clerk one week prior to the meeting to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

Distribution List: Thurlestone Parish Councillors. For Information to: County Cllr R Gilbert, South Hams District Council Salcombe & Thurlestone Ward Councillors, Thurlestone Parish Website: <https://www.thurlestoneparish.co.uk/>