

THURLESTONE PARISH COUNCIL

Agenda & Calling Notice

NOTICE OF THE NEXT MEETING:

THE ANNUAL MEETING OF THE PARISH COUNCIL

Venue:	Parish Hall, Thurlestone
Date:	12 th May 2025
Time:	7.30pm

Councillors, I hereby give you notice that the next **Meeting of the Parish Council** will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 5th May 2025

To: All Members of the Council

cc: South Hams District Council Ward Councillors & DCC Councillor

BUSINESS TO BE TRANSACTED

1. WELCOME AND PARISHIONERS OPEN FORUM

During the Public Open Forum: Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later date.

After the Public Open Forum: Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chair.

2. ELECTION OF CHAIRMAN

- a) To receive nominations and elect a Chair
- b) The newly elected Chair to sign the Declaration of Acceptance of Office

3. ELECTION OF VICE CHAIRMAN

- a) To receive nominations and elect a Vice Chair
- b) The newly elected Vice Chair to sign the Declaration of Acceptance of Office

4. COUNTY COUNCILLOR & DISTRICT COUNCILLOR REPORTS.

5. APOLOGIES

6. MINUTES OF PREVIOUS PARISH COUNCIL MEETING (7th April 2025)

7. DECLARATIONS OF INTEREST

8. REVIEW & ACCEPTANCE OF KEY POLICIES AND PROCEDURES (See Appendix A)

9. APPOINTMENT OF COUNCILLORS TO COMMITTEES/LEAD ROLES – Any changes to note

10. CLERKS REPORT

Public survey - South Devon National Landscape 2025-2030 Management Plan review

11. COUNCILLOR REPORTS ON AREAS OF RESPONSIBILITY AND BUSINESS TO BE DISCUSSED – TO INCLUDE:

- a. ?? Cllr Lewis
- b. VE DAY Celebrations – Cllr Stone
- c. Footpaths update to include Dixons Quay update- Cllr Smyth
- d. Road hotspots, Pot Holes and White Line updates - Cllr Hadaway
- e. Two Black litter bins 1 Bantham, 1 Thurlestone - Where to site them, etc.
- f. An extra dog bin in Bantham (Estate?)
- g. Planning for Climate and Nature Meeting– Cllr Hodges

12. PLANNING & ENFORCEMENT (RESPONSE DATES NOTED)

- a. **1166/25/VAR - 1 Wingfield, Thurlestone, TQ7 3TE.** Application for variation of conditions 2 (approved plans) & 5 (timber cladding) of planning consent 0158/25/HHO. **27 May 2025.**
- b. **1182/25/FUL - Land at SX 680 433, (Court Park Farm), Thurlestone.** Erection of farm shop (Use Class E) & parking to include the provision of a community car park & with associated works. **30 May 2025.**
- c. **0942/25/HHO - Netherdale House, West Buckland, TQ7 3AQ.** Householder application for demolition of existing garage/store & erection of garage, car port & bat barn. **14 May 2025.**
- d. **3270/24/HHO – 10 Parkfield, Thurlestone.** Amendments and revised plans to original application.

Clerk: (Mrs) Helen Leather, tel: 07921586626, thurlestoneparish@gmail.com

13. FINANCE & GOVERNANCE Receipts & Payments – Month 2

Accounts to pay on receipt of invoice – Payments to be made during year upon receipt of invoice or direct debit notification:

- PWLB lending facility – loan repayment 3,107.55.
- Clerk's Salary.
- Direct Debits monthly to Pannon Water and EDF for water and electricity to Public Toilets and Landing Site.
- Julian Lee for parish maintenance.
- Subscriptions for SCRIBE accounts on a monthly basis, membership of DALC, NALC and SLCC. Thurlestone Village Hall hire – £12 per session.
- Annual donation to Church £300

Toilet Roll Holders for Public Conveniences = Mini Jumbo Dispenser BC325W £13.35 each

Charity and Community Insurance Renewal Quotation - £1500.

Internal Auditor D O'Brien invoice £190.00

Hatch Marquee - Hire Payment confirmation of payment for VE event - £3798.42

Village Hall Hire - £12.00

Governance:

- a. To review Annual Internal Audit Report (circulated) and plan actions to address any issues raised.
- b. Review and complete the Annual Governance Statement (Section 1) (circulated).
- c. Review the Accounting Statement (section 2) (circulated)
- d. Following approval, the Chair and Clerk of the meeting sign the Annual Governance Statement and the Chair signs the Accounting Statements
- e. To note the dates for the Period for the Exercise of Public Rights and date the Notice is to be published on the Councils website.

14. NEXT MEETINGS

Wednesday, 21st May 2025 – Annual Parish Meeting – 7.00 pm

Monday, 2nd June 2025 7.30 pm

Monday, 7th July 2025 7.30 pm

Signed: *Helen Leather* Clerk to Thurlestone Parish Council